

Message

From: Brooks, Nancy (POL) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=NANCY.WONG047]
Sent: 10/18/2012 12:48:58 PM
To: Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=James.Hanchett]
Subject: FW: Online training course approval request

Meant to cc you on this too.

Nancy

From: Brooks, Nancy (POL)
Sent: Thursday, October 18, 2012 8:48 AM
To: Pontes, Rebecca (DPH)
Subject: RE: Online training course approval request

Good Morning Rebecca,

This request has been approved by Dr. Vallaro and myself. The only thing you should know is that you would be responsible for \$30 if you do not complete the course.

Have you guys given any more thought about coming out here? We could probably answer some of the QC questions you had. Just let me know.

Have a great day!

Thanks.
Nancy

From: Pontes, Rebecca (DPH)
Sent: Thursday, October 18, 2012 7:57 AM
To: Hanchett, James (DPH)
Cc: Brooks, Nancy (POL)
Subject: Online training course approval request

Dear Nancy Brooks,

I would like to request approval to participate in an online training course. The course is provided free to public lab employees. It is provided by West Virginia University. The course title is Forensic Mass Spectrometry – Public Lab Employees, course number 201208. It is a non credit course with an average completion time of 35 hours. The instructor is Samantha Neal. The course must be completed by February 28, 2013. There is Penalty Fee of \$30 for those who do not access or complete the course in the allotted time. Below is the website link to the course description.

<http://continuinged.wvu.edu/courses/course.php?cid=24>.

Thank you,

Rebecca Pontes
Department of State Police
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[REDACTED] cell